



Ripley Parish Council

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MINUTES OF RIPLEY PARISH COUNCIL MEETING HELD ON THURSDAY 17th FEBRUARY 2011 AT 7.30PM AT RIPLEY VILLAGE ANNEX.

Present: Cllr Jennie Cliff (Chairman)
 Cllr Mike Baker
 Cllr Lianne Mealing
 Cllr Vernon Wood
 Cllr Colin Cross
 Cllr Clare Grimes

Alison Jones Clerk of the Council

Also present: 8 members of the public

Apologies: None

176/10 STATEMENTS BY THE PUBLIC

Prior to the commencement of the formal meeting, members of the public were invited to speak. The following comments were received:

a) Guildford Borough Councillor John Garrett reported that he was working to ensure that vehicle access rights from houses in the High Street across the White Hart Court site were respected by the developers

RESPONSE: The Chairman responded that if there was proof of access rights then they must be upheld.

b) Alysha Frampton from Kate Staples Training Ltd explained her proposal for a fitness camp for mothers from Ripley Court School. She asked for permission to use the cricket pitch outfield for 1hr on Tuesday and Thursday mornings in term time at £15 per hour.

RESPONSE: After discussion it was agreed that the area by the children's playground would be a more suitable area for the fitness training than the cricket outfield. The matter would be discussed further at Item 16 of the agenda.

177/10 APOLOGIES FOR ABSENCE

There were no apologies for absence.

178/10 DISCLOSURE OF INTERESTS

Councillor Jennie Cliff declared a personal interest in Item 18 Allotments: Cllr Cliff's husband is an allotment holder.

179/10 MINUTES OF THE MEETING HELD ON THURSDAY 20th JANUARY 2011

The minutes of the meeting held on Thursday 20th January 2011 were received, confirmed and signed as a true and correct record by the Chairman, Councillor Jennie Cliff.

180/10 PARISH CLERK'S REPORT

The meeting received an oral report from the Clerk, (copy attached to record minutes), which included:

- Congratulations to the Farmer's Market Committee on becoming the National Rural Farmers Market of the Year
- The route of the Olympic road cycle race in 2012
- Notice of a free conference organized by the Surrey Rural Partnership, a Surrey Assembly Day, a SCAPTC Meeting and the next Surrey Local Committee meeting
- An invitation to view the progress on the Guildford Embroidery on Sat 26th March at the Guildhall
- 2011 Fullers Surrey Village of the Year competition
- the Surrey County Council Electoral Review
- confirmation of the Clean up Day on Sat 19th March
- an update on White Hart Court
- a free play session organized by Guildford Play Rangers
- Cilca registration for the clerk

It was **RESOLVED: That the report by the Parish Clerk be noted.**

181/10 CORRESPONDENCE

No items of correspondence had been received.

182/10 DEVELOPING BUSINESS LINKS AND BROADBAND PROVISION

Members received and considered the report by Councillor Mealing on ways to develop links with Ripley businesses and to increase Broadband speeds in Ripley Parish.

In accordance with Standing Order 20 (r) and with the agreement of the meeting, the Chairman adjourned the meeting to allow Phil Garbutt, a local businessman to speak. He explained that he had helped to solve Broadband issues in Ockham Parish by, in conjunction with another company, sub-licensing some wireless frequencies in the area. Wireless technology was likely to be the most effective and affordable solution to Broadband speeds as fibre optic cabling was not likely to be available through BT in the near future. Costs would be subject to a satisfactory level of take up by individuals and businesses. It would not be as cheap as Talk Talk and BT but would be of better quality. It would take 6 months to roll out.

The meeting resumed.

Cllr Mealing informed members that some funding may be available for businesses as the Enterprise M3 local economic partnership bid covering North Hampshire and North West Surrey was approved by Parliament on 10 February.

It was **RESOLVED: That a mailing be sent out to every home and placed on the website asking for expressions of interest in order to determine whether to commit to the project to use wireless technology to increase Broadband speeds.**

183/10 JOINT COMMUNITIES MEETING

Members received and considered an oral report by Cllr Mealing on the Joint Communities meeting held on 31st January 2011 at Ockham Parish Room. It had been agreed that the meetings would rotate round the different parishes following the announcement of the resignation of Don Henderson from Ockham Parish Council. Ripley will host the next meeting on 16th May at MDM House.

Various on going matters were discussed. Cllr Mealing reported on the Traveller sites behind West End Cottages and at the Paddocks on Rose Lane and discussed the issue of Broadband speeds. The possibility of sharing parish resources for general maintenance works was also raised.

It was **RESOLVED: That the report on the Joint Communities Meeting held on 31st January be noted.**

184/10 INTERNAL AUDIT REVIEW

Members received and considered review of the effectiveness of internal audit carried out by the Finance group on 3rd February 2011 together with the proposed audit plan for 2011/12. (Copy attached to record minutes).

It was **RESOLVED: That the review of effectiveness of internal audit carried out by the Finance Group on 3rd February 2011 be approved together with the audit plan for 2011/12.**

185/10 ANNUAL PARISH MEETING Thursday 10th March

Members considered ways of advertising the Annual Parish Meeting and confirmed who was responsible for each part of the presentations on the work of the parish council and how to stand for election.

It was **RESOLVED: That**

a) leaflets advertising the Annual Parish Meeting and the council elections be delivered to every home in the parish in the first week of March;

b) SCAPTC information packs on "Becoming a Councillor" be requested by the Clerk.

186/10 SCHOOL ADMISSIONS

Members received and considered a report from Cllr Cliff on a meeting held on Thursday 3rd February 2011 to discuss the application of George Abbot School for Academy status. (Copy attached to record minutes). If Academy status is achieved George Abbot can set its own admissions policy for 2012 which is unlikely to make special provision for Ripley children.

A meeting, hosted by the Parish Council, will be held on Wednesday 2nd March at 8pm at the Village Hall with parents of Ripley children to encourage them to set up a group to further the interests of Ripley children with regard to secondary school transfer.

It was **RESOLVED: That**

a) the likely implications for Ripley children of the application by George Abbot School for Academy status be noted;

b) the date of the meeting to encourage Ripley parents to set up a group be noted.

187/10 FOOTBALL CLUB - PROPOSED NEW PITCH

No response to the notes and actions drawn up following the meeting on the Green held on 7th January 2011 had been received from the Football Club.

188/10 BOWLING CLUB

Members received and considered a report by Councillor Cross on the negotiations with Ripley Bowling Club with regard to access to and parking at the allotment site on Rose Lane and the provision of services to the Clubhouse. Cllr Cross and Cllr Wood will arrange a site meeting with members of the Bowling Club to consider possible ways of providing parking and a new entrance to the allotments when the project has progressed sufficiently. A request to run a pipe and electric cables just inside the boundary of the allotment site was agreed.

It was **RESOLVED: That the report by Councillor Cross on the negotiations with the Bowling Club be noted.**

189/10 VILLAGE GATEWAY SIGNS

The Parish Clerk informed members that Andrew Porter of Surrey County Council Highways was chasing the contractor to complete the work on the Village Gateway signs to the agreed specification.

It was **RESOLVED: That the lack of progress on the Gateway signs be noted.**

190/10 PARKING ON THE GREEN

Members were informed that the date for the meeting with officers from Surrey County Council to discuss the draft documents which explain the County Council's proposals for regulating parking on Ripley Green was Monday 28th February at 3.45pm.

Draft notes of issues to be raised had been prepared by Cllr Cross. (Copy attached to record minutes).

It was **RESOLVED: That**

- a) the date for the meeting to discuss parking on the Green be noted;**
- b) the draft notes of issues to be raised be approved and sent to Robert MacDonald at Surrey County Council in advance of the meeting.**

191/10 PLANNING GROUP

Members received and considered the response from Anna Arthur Solicitors regarding the illuminated sign. It is a sign with lights shining on it. (Copy attached to record minutes). Concern was expressed about the number of businesses with lights in the windows

It was **RESOLVED: That**

- a) a letter of acknowledgment be sent to Anna Arthur Solicitors;**
- b) the issue of illuminations in shop windows be revisited when the street lights are renewed by Surrey County Council.**

192/10 ENVIRONMENT GROUP – THE GREEN

Members received and considered a report from the Parish Clerk on various ongoing matters (copy attached to record minutes) including:

- A quote of £600 for the proposed gate across the entrance to the bonfire car park
- The poor condition of various benches on the Green
- The request from Alysha Frampton of Kate Staples Training Ltd for permission to use the Green for 1 hour fitness training classes on Tuesday and Thursday mornings

In accordance with Standing Order 20 (r) and with the agreement of the meeting, the Chairman adjourned the meeting to allow Surrey County Councillor Bill Barker to speak. Cllr Barker offered to contribute towards the cost of the gate from his budgeted allowance.

The meeting resumed and the Chairman thanked Cllr Barker for his offer.

It was **RESOLVED: That**

- a) the quote for the proposed gate across the bonfire car park be approved;**
- b) Cllr Wood arrange the repair to the parish council bench by the playground and the bench under the trees by the toilet car park;**
- c) a letter be written to the Football Club and Cricket Club drawing attention to the poor condition of two benches donated by their organisations;**
- d) that permission be granted for Alysha Frampton of Kate Staples Training Ltd to run two 1 hour fitness classes per week for parents of Ripley Court School at £15 per hour for a trial period of 3 months.**

193/10 PLAYGROUND

Members received and considered a report by the Parish Clerk on the repairs to the playground. This included a revised quote for the repair to the gates. (Copy attached to record minutes).

It was **RESOLVED: That the revised quote be not accepted due to the increase in the cost and the low risk of injury from the gates. It would be more cost effective to include the work with other repairs in the future.**

194/10 ALLOTMENTS GROUP

Members received and considered a report from the Parish Clerk which confirmed that the new sign had been ordered and that the work to complete the improvements to the allotment water supply had been completed. (Copy attached to record minutes)

It was **RESOLVED: That the work to the allotment water supply be inspected by Cllr Wood prior to paying the bill to the Contractor.**

195/10 FINANCE GROUP

Members received and considered a quote for the replacement of the missing litter bins in the High Street and at the Newark Lane entrance to the Green from Guildford Borough Council of £200 per bin including installation. This price was very competitive but the work could not be carried out until the new financial year.

It was **RESOLVED: That the replacement of the litter bin by the Guitar shop and at the Newark Lane entrance to the Green by Guildford Borough Council at a cost of £200 per litter bin be approved.**

196/10 SCHEDULE OF PAYMENTS

Members received and noted a summary of receipts and payments tabled at the meeting for the period from 1st December 2010 to 31st January 2011. (Copy attached to the record minutes).

It was **RESOLVED: That the summary of receipts and payments tabled at the meeting for the period from 1st December 2010 to 31st January 2011 be received and noted.**

197/10 SCHEDULE OF CHEQUES FOR APPROVAL

The following cheques were presented by the Parish Clerk for authorisation and signing:

Cheque number	Payee details	Gross £	VAT
100728	Alison Jones – January salary		
100729	Posts and rails	60.00	
100730	Repairs to posts and rails	35.00	
100731	Cilca Registration (Clerk)	150.00	
100732	JFC Designs – Website maintenance	50.00	
100733	Clerks Networking Day 9 th March	57.00	9.50
100734	Blue Chilli Ltd – website hosting	75.00	
100735	Jan-Feb maintenance	520.00	
100736	Elite Building Services – allotment water supply	2382.00	397.00

Accordingly the above cheques for payment were approved and signed.

198/10 ITEMS TO NOTE FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING

None.

The meeting closed at 9.35pm.

Date:

Chairman

