



## Ripley Parish Council

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### MINUTES OF RIPLEY PARISH COUNCIL MEETING HELD ON THURSDAY 18<sup>th</sup> NOVEMBER 2010 AT 7.30PM AT RIPLEY VILLAGE ANNEX.

**Present:** Cllr Jennie Cliff (Chairman)  
 Cllr Mike Baker  
 Cllr Lianne Mealing  
 Cllr Vernon Wood

Alison Jones Clerk of the Council

**Also present:** 4 members of the public

**Apologies:** Cllr Colin Cross Cllr Clare Grimes Cllr Tom Harris

#### 128/10 STATEMENTS BY THE PUBLIC

Prior to the commencement of the formal meeting, members of the public were invited to speak. The following comments were received:

PCSO Lisa Joubert reported that there had been 15 crimes committed during the last month. The Horsleys were currently being targeted for burglary so members were warned to be on their guard. PCSO Joubert asked that anything suspicious was reported even if it seemed unimportant.

**RESPONSE:** The Chairman thanked PCSO Joubert for her report.

#### 129/10 APOLOGIES FOR ABSENCE

Apologies for absence from Councillors Colin Cross, Tom Harris and Clare Grimes were received and accepted.

#### 130/10 DISCLOSURE OF INTERESTS

Councillor Jennie Cliff declared a personal interest in Item 18 Allotments: Cllr Cliff's husband is an allotment holder.

Councillor Vernon Wood declared a personal interest in Item 6b Correspondence and in Item 16 The Green: Cllr Wood is Chairman of the Bonfire Committee

#### 131/10 MINUTES OF THE MEETING HELD ON THURSDAY 21<sup>st</sup> OCTOBER 2010

The minutes of the meeting held on Thursday 21<sup>st</sup> October 2010 were received, confirmed and signed as a true and correct record by the Chairman, Councillor Jennie Cliff.

#### 132/10 CHAIRMAN'S REPORT

Cllr Jennie Cliff thanked the Farmers' Market for supporting the Parish Council by managing the raised flower beds at the end of Newark Lane, the Governors of Ripley C of E School for working hard to secure a new head teacher and the Bonfire Committee for putting on a superb evening at the end of October.

Cllr Cliff had attended the presentation of the Village of the Year Awards. Ripley was Highly Commended in the Medium Village Category. She thanked all who had helped to put on the presentations in July.

Cllr Cliff explained the Council's response to the seemingly biased reporting of the Surrey Advertiser on the decision to allow Ripley children admission to George Abbot School in 2011. A letter had been written to correct the wrong impression but so was a second front page article. A letter with copies of the articles has been sent to Sir Paul Beresford MP copying Cllr Tony Rooth, Leader of Guildford Borough Council and Surrey County Cllr Bill Barker explaining the concern of the Parish Council that choice of secondary schools should not be denied to Ripley children.

#### 133/10 PARISH CLERK'S REPORT

The meeting received an oral report from the Clerk, (copy attached to record minutes), which included:

- The erection of the Gateway signs to the village
- Delays in planning regarding trees at White Hart Court
- Recent actions to improve drainage on the ball court
- The successful application for grant aid from Guildford Borough Council
- 2 free seminars for anyone considering standing for election organized by Guildford Borough Council
- an invitation to submit a walk for the Guildford Walkfest 2011
- Notification of Exercise Watermark taking place in March 2011
- Details of a Gypsy/Traveller and Show people Forum on Wed 24<sup>th</sup> November at Millmead
- The Clerk attended a Health and Safety course on 17<sup>th</sup> November organized by SCAPTC
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It was **RESOLVED: That the report by the Parish Clerk be noted**

#### 134/10 CORRESPONDENCE

The following items of correspondence was received and considered:

a) an e-mail dated 9<sup>th</sup> November 2010 from Lucky Locals Ltd asking if Ripley would be interested in taking part in a community lottery for the benefit of individuals and the community. (Copy attached to record minutes).

It was **RESOLVED: That the e-mail from Lucky Locals Ltd be forwarded for consideration by the Village Hall Fund Raising committee.**

b) an e-mail dated 11<sup>th</sup> November 2010 from Peter Burnage of Guildford Borough Council informing the council of a complaint that goldfish were given away as prizes at the Ripley Bonfire. (Copy attached to record minutes).

Cllr Wood explained that the Bonfire Committee had informed Benson's Funfair that in future no live animals can be given as prizes at the Ripley Bonfire.

It was **RESOLVED: That no further action need be taken as the Bonfire Committee had dealt with the complaint.**

#### 135/10 2011/12 BUDGET AND PRECEPT CALCULATION

Members received and considered the report from the Parish Clerk on the calculation of the level of precept required to support Parish Council activities during 2010/11. The number of Band D equivalents had fallen in 2010. £55.04 per Band D Equivalent was proposed.

It was **RESOLVED: That the draft budget and precept calculation of £55.04 per Band D equivalent for the financial year ended 31<sup>st</sup> March 2012 be approved with an allowance for minor adjustments as agreed by the Chairman and Parish Clerk.**

**136/10** RISK ASSESSMENT REVIEW

Members received and considered a report from the Parish Clerk on the review of the council's risk assessments carried out by Cllrs Mealing and Grimes with the Clerk on Wednesday 27<sup>th</sup> October 2010. (Copy attached to record minutes).

It was **RESOLVED: That the revised risk assessments be approved.**

**137/10** MEETING DATES 2011

Members considered the proposed council meeting dates for 2011 and the date of the Annual Parish Meeting which must take place between 1<sup>st</sup> March and 1<sup>st</sup> June (inclusive) in order to book the village hall.

It was **RESOLVED: That**

**a) the Village Hall be booked for the following dates in 2011:**

20 <sup>th</sup> January	21 <sup>st</sup> April	21 <sup>st</sup> July	17 <sup>th</sup> November
17 <sup>th</sup> February	19 <sup>th</sup> May	15 <sup>th</sup> September	
17 <sup>th</sup> March	16 <sup>th</sup> June	20 <sup>th</sup> October	

**b) The Church Room be booked on Thursday 10<sup>th</sup> March at 7pm for the Annual Parish Meeting.**

**138/10** PARISH COUNCIL ELECTIONS MAY 2011

Members considered ways of explaining the role of the parish council and of encouraging people to stand for election in May 2011. A person is eligible to stand if they have resided within 3 miles of the parish for the previous 12 months.

It was **RESOLVED: That**

**a) notices be placed on the Community notice board by the Post Office in addition to the Parish Council notice boards;**

**b) Ripley Grapevine and the Ripley Village Facebook website be used to advertise the election;**

**c) an insert be provided in the March edition of Ripley and Send Matters advertising the Annual Parish Meeting and the parish council elections.**

**139/10** SURREY COUNTY COUNCIL ELECTORAL REVIEW

Members received and considered a report from the Parish Clerk on the briefing on the Surrey County Council Electoral Review held on 26<sup>th</sup> October at Mole Valley District Council Offices, Dorking. (Copy attached to record minutes). The electorate will be requested to provide evidence of community identity from 11<sup>th</sup> January to 3<sup>rd</sup> April 2011.

It was **RESOLVED: That the report on the Surrey County Council Electoral Review be noted.**

**140/10** FOOTBALL CLUB - PROPOSED NEW PITCH

Members received and considered a report from the parish clerk on the survey of the Green carried out for the Football Club by Surrey Wildlife Trust. The report had been corrected to reflect Surrey County Council's ownership. Clarification had been obtained of the frequency of the recommended management actions. Bi-annual was incorrect Biennial (every 2 years) was the correct term.

A meeting was proposed on Friday 3<sup>rd</sup> December or Wednesday 8<sup>th</sup> December at 9.30 am with Surrey Wildlife Trust and the Football Club to agree the exact position of the proposed new football pitch.

It was **RESOLVED: That the Football Club be contacted with the suggested meeting dates.**

**141/10** CHRISTMAS EVENT

e-mail: [ripleyparish@btconnect.com](mailto:ripleyparish@btconnect.com) web site: [www.ripleyparish.org.uk](http://www.ripleyparish.org.uk)

Minutes of the Christmas Event Committee meeting held on Tuesday 9<sup>th</sup> November 2010 were received and considered by the members. (Copy attached to record minutes).

It was **RESOLVED: That the minutes of the Christmas Event Committee meeting held on Thursday 9<sup>th</sup> November be noted.**

**142/10** CHRISTMAS CARDS

Members considered whether to sell the Ripley Christmas Card through Lloyds Pharmacy and whether to distribute the cards to Ripley Businesses with a request for donations towards the Christmas lights as in previous years.

It was **RESOLVED: That**

- a) Lloyds Pharmacy be approached by the Parish Clerk to request the sale of Christmas cards at £2 per pack of 10;**
- b) Christmas cards containing a request for donations be distributed to Ripley businesses.**

**143/10** PLANNING GROUP

Members received and considered the minutes of the Planning Group meeting held on Monday 1<sup>st</sup> November 2010 and Monday 15<sup>th</sup> November 2010. (Copies attached to record minutes).

It was **RESOLVED: That the minutes of the Planning Group held on Monday 1<sup>st</sup> November and Monday 15<sup>th</sup> November 2010 be noted.**

**144/10** ENVIRONMENT GROUP – THE GREEN

Members received and considered a report from the Parish Clerk which included the proposal from the Bonfire Committee to purchase harrows which would be available for anyone to use on the Green, leaning posts and rails by the Playground car park and evidence of cars driving on to the Green near the ball court. (Copy attached to record minutes).

It was **RESOLVED: That**

- a) the proposal by the Bonfire Committee to provide harrows to assist in the re-instatement of the Green be approved;**
- b) Terry Sapsford be asked to quote for the repair of the posts and rails;**
- c) Terry Sapsford be asked to quote for removal posts and rails at the entrance to the Green opposite the overflow car park.**

**145/10** BURIAL GROUND

Members received and considered a report from the Parish Clerk (Copy attached to record minutes). A manual check of the headstones had been carried out. Only one headstone moved at all and it was not considered to be a danger at present.

It was **RESOLVED: That the report on the burial ground be noted.**

**146/10** ALLOTMENTS GROUP

Members received and considered a report from the Parish Clerk (Copy attached to record minutes). No further progress had been made regarding a replacement sign.

It was **RESOLVED: That the current sign be examined by Cllr Wood with a view to renewing it.**

**147/10** SCHEDULE OF PAYMENTS

The meeting received and noted a summary of receipts and payments tabled at the meeting for the period from 1<sup>st</sup> October 2010 to 31<sup>st</sup> October 2010. (Copy attached to the record minutes).

It was **RESOLVED: That the summary of receipts and payments tabled at the meeting for the period from 1<sup>st</sup> October 2010 to 31<sup>st</sup> October 2010 be received and noted.**

**148/10** SCHEDULE OF CHEQUES FOR APPROVAL

The following cheques were presented by the Parish Clerk for authorisation and signing:

Cheque number	Payee details	Gross £	VAT
100698	Alison Jones October salary		
100699	Christmas stall refund	20.00	
100700	GBC Traffic order fee	104.00	
100701	RVH November rent and hall hire	287.25	
100702	Cancelled cheque		
100703	SALC – Health & Safety course	94.00	14.00
100704	Viking Direct – office supplies	8.63	1.29
100705	T. Sapsford Oct/Nov maintenance	531.19	

Accordingly the above cheques for payment were approved and signed.

**149/10** ITEMS TO NOTE FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING

None

The meeting closed at 9.15 pm.

Date:

Chairman