

**RIPLEY PARISH COUNCIL**

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13<sup>th</sup> January 2012

**TO: All Ripley Parish Councillors**

You are hereby summoned to attend a meeting of **RIPLEY PARISH COUNCIL** to be held at **the Church Room, Ripley Parish Church** on **Thursday 19<sup>th</sup> January 2012 at 7.30 p.m.** for the purpose of transacting the following business.

**Members of the public and press have a right and are cordially invited to be present at the meeting. There will be an opportunity to address the Council between 7.30 p.m. and 7.45 p.m.**

**Alison Jones**  
**Clerk to the Council**

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**AGENDA**

1. **APOLOGIES AND REASON FOR ABSENCE**

**TO RECEIVE** any apologies for absence from Ripley Parish Council members.

2. **DISCLOSURE OF INTERESTS**

**TO RECEIVE** any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question.

3. **MINUTES**

**TO RECEIVE** and **SIGN** as a correct record the Minutes of the Ripley Parish Council meeting held on Thursday 17th November 2011. (Copy attached at Appendix A).

4. **PARISH CLERK'S REPORT**

**TO RECEIVE** and **CONSIDER** an oral report from the Parish Clerk on various on-going matters including:

- Repair to playground whirl
- Salt bins
- Christmas tree recycling
- Calendar of village events
- Donation to Farming and Wildlife Advisory Group
- Posts by Island Cottages

- Tree in layby
- Land adjacent to the car park on Newark Lane
- Olympic cycle race
- Volunteer opportunities at Olympic events in Surrey
- Guildford Summer Festival brochure

5. CORRESPONDENCE

- An e-mail dated 21<sup>st</sup> December 2011 from a local resident expressing objections to the proposals by A2Dominion for White Hart Court. ( Copy attached at Appendix B)
- An e-mail dated 3<sup>rd</sup> January from “ Defend our Bus Station Group” giving details of the proposed changes to Guildford Bus Station and asking parish councils to make their views known prior to the GBC meeting on 9<sup>th</sup> February. The Planning Committee resolved to consider the matter when the plans were drawn up in the meeting held on 28<sup>th</sup> November 2011. (Copy attached at Appendix C).

6. WHITE HART COURT

**TO RECEIVE** and **CONSIDER** a report by Cllr Cliff on the negotiations with Guildford Borough Council regarding the provision of some 1 bedroom properties with priority for Ripley residents.

**TO CONSIDER** a report from the Parish Clerk on the damage to the fencing following the recent high winds

7. RISK ASSESSMENTS

**TO APPROVE** the council’s risk assessments as reviewed by Councillor Ayears and the Clerk. (To be tabled at the meeting).

**RECOMMENDATION: That the reviewed risk assessments be approved.**

8. STANDING ORDERS AND FINANCIAL REGULATIONS

**TO APPROVE** the revised standing orders and financial regulations which have been checked following recommendations to remove any anomalies by our internal auditor.

**RECOMMENDATION: That the revised standing orders and financial regulations be approved.**

9. CHRISTMAS FAIR 2011

**TO RECEIVE** and **CONSIDER** the minutes of the Christmas Event Committee meeting held on 10<sup>th</sup> January 2012 at 7.00pm at the MDM House. (Copy attached at Appendix D).

10. CHRISTMAS CARDS

**TO CONSIDER** an offer to provide a photograph for a new parish Christmas Card.

11. MAYORS AWARD FOR SERVICE TO THE COMMUNITY

**TO CONSIDER** nominations for the Mayors Award for service to the community which

recognises individuals who have done exceptional work in the community bringing the community together and/or improved the quality of life of others.

12. PLANNING GROUP

**TO RECEIVE** and **CONSIDER** the minutes from the planning meetings held on Monday 28<sup>th</sup> November, 19<sup>th</sup> December 2011 and 9<sup>th</sup> January 2012. (Copies attached at Appendix E, F and G).

13. JUBILEE AND OLYMPIC CELEBRATIONS

**TO RECEIVE** and **CONSIDER** designs and quotes for the cost of providing a Jubilee plaque and an Olympic Plaque for the millennium sign at the entrance to the Green.

**TO RECEIVE** and **CONSIDER** a report from Cllr Wood on the preparations for the Jubilee beacon and arrangements for a parish picnic.

**TO CONSIDER** a proposal for games with teams from various village organisations to be organised on the Green over the weekend of 28<sup>th</sup> and 29<sup>th</sup> July 2012 to celebrate the Olympic cycle races.

**RECOMMENDATION: That the designs and quotes for the Jubilee and Olympic plaques be approved.**

14. ENVIRONMENT – THE GREEN

**TO RECEIVE** and **CONSIDER** a report on the work party on the Green held on Sunday 15<sup>th</sup> January 2012 and to set a date for the planting of the hedge whips from the Woodland Trust and wild flower plugs.

**TO CONSIDER** a quote for 800 wildflower plants approximately to plant on the Green

**TO CONSIDER** the purchase of a further 10 tons of scalplings in order to complete the repairs to the playground car park.

**TO CONSIDER** the quote for the new swing gate by Dunsborough Lodge. An application for grant aid has been made to Guildford Borough Council for 2012-13.

**RECOMMENDATION: That**

- a) **The next working party on the Green be held on .....February 2012;**
- b) **The quote for the purchase of 800 wildflower plug plants be approved;**
- c) **the purchase of a further for 10 tons of scalplings be approved;**
- d) **The quote for the new swing gate by Dunsborough Lodge be approved.**

15. BUS SHELTER

**TO CONSIDER** a quote from Guildford Borough Council for the repair of the bus shelter seat by Avonmor Mews.

**RECOMMENDATION: That the quote to repair the bus shelter seat be accepted.**

16. ANNUAL PARISH MEETING Thursday 26<sup>th</sup> April

**TO CONSIDER** a speaker for the Annual Parish Meeting to be held on Thursday 26<sup>th</sup> April in the Church Room at Ripley Parish Church.

17. CLEAN UP DAY

**TO CONSIDER** a date for the annual village clean up supported by Guildford Borough Council.

**RECOMMENDATION: That the approved date be advertised in Ripley and Send Matters**

18. QUARTERLY BUDGET REVIEW

**TO RECEIVE** and **CONSIDER** a report from the Parish Clerk comparing income and expenditure to date with the budget allocations for 2011/12.

19. FINANCE GROUP

**TO NOTE** that 2 fixed rate deposit accounts have been opened with Nat West. £10,000 is invested in a 13mth standard rate account (2.25%) and £20,000 in a 3 year stepped deposit account (3% rising to 6%). Cllrs Cross, Mealing and Powell-Cullingford are signatories.

20. SCHEDULE OF PAYMENTS

**TO RECEIVE** and **APPROVE** the schedule of accounts of accounts received and paid for the period 1<sup>st</sup> November 2011 to 31<sup>st</sup> December 2011. (To be tabled at the meeting).

21. SCHEDULE OF CHEQUES FOR APPROVAL

**TO RECEIVE** and **APPROVE** any cheques for payment as presented by the Parish Clerk.

22. ITEMS TO NOTE FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING

**TO RECEIVE** from members any items for noting for inclusion on the Agenda of a future Parish Council meeting.

23. DATE FOR NEXT MEETING

**TO NOTE** the date of the next meeting: Thursday 16<sup>th</sup> February 2012 at 7.30pm in the Church Room.

**PART 2 CONFIDENTIAL ITEM**

**TO PASS A RESOLUTION** to exclude members of the public and press from the meeting at Part 2, Item 25 of the Agenda.

24. EXCHANGE LAND

**TO RECEIVE** and **CONSIDER** a report by Councillor Ayears.