

**RIPLEY PARISH COUNCIL**

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15<sup>th</sup> July 2011

**TO: All Ripley Parish Councillors**

You are hereby summoned to attend a meeting of **RIPLEY PARISH COUNCIL** to be held at **Ripley Village Hall Annex on Thursday 21<sup>st</sup> July 2011 at 7.30 p.m.** for the purpose of transacting the following business.

**Members of the public and press have a right and are cordially invited to be present at the meeting. There will be an opportunity to address the Council between 7.30 p.m. and 7.45 p.m.**

**Alison Jones**  
Clerk to the Council

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**AGENDA**

1. **APOLOGIES AND REASON FOR ABSENCE**

**TO RECEIVE** any apologies for absence from Ripley Parish Council members.

2. **DISCLOSURE OF INTERESTS**

**TO RECEIVE** any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question.

3. **MINUTES**

**TO RECEIVE** and **SIGN** as a correct record the Minutes of the Ripley Parish Council meeting held on Thursday 16<sup>th</sup> June 2011. (Copy attached at Appendix A).

4. **PARISH CLERK'S REPORT**

**TO RECEIVE** and **CONSIDER** an oral report from the Parish Clerk on various ongoing matters including:

- White Hart Court
- Nominations to GBC for Clean up
- Appointment of parish representative to Standards and Audit Committee
- GBC review of wheelchair accessibility for taxis
- GBC review of polling places

- Star Energy
- Open day at Dedswell Farm, Clandon
- Training

5. CORRESPONDENCE

a) a letter dated 13<sup>th</sup> June 2011 from the Ripley Bonfire Association requesting permission to hold the annual bonfire celebrations on the Green on Sat 29<sup>th</sup> October 2011. (Copy attached at Appendix B).

**RECOMMENDATION: That the request to hold the Bonfire Celebrations on Sat 29<sup>th</sup> October 2011 be approved.**

b) an e-mail dated 13<sup>th</sup> July from John Armstrong, Legal and Democratic Services at Guildford Borough Council asking members to consider whether or not an allowance should be paid to the chairman of the parish council or to all its elected members. Ripley Parish Councillors currently do not receive any such allowance. (Copy attached at Appendix C).

**RECOMMENDATION: That response forms be returned to Guildford Borough Council by 9<sup>th</sup> September 2011.**

6. SECTION 137 PAYMENT

**TO CONSIDER** a request from Victim Support for a donation towards their work in Surrey supporting victims of crime in either the community or at court. Under section 137 the donation must be of benefit to the parish and in proportion to that benefit up to a maximum of £6.44 per elector for the year 01/04/11 to 31/03/12. (Copy attached at Appendix D).

**RECOMMENDATION: That a donation of £..... be approved for Victim Support.**

7. STANDING ORDERS REVIEW

The Standing Orders were reviewed together with the new model standing orders issued by NALC by Cllrs Cliff, Ayears and the Clerk on Tuesday 28<sup>th</sup> June 2011.

**RECOMMENDATION: That the revised standing orders be approved.**

8. REVIEW OF COUNCIL HEALTH AND SAFETY POLICY

The Parish Council Health and Safety Policy has been revised by Cllr Ayears as agreed at the June Council meeting. (Copy attached at Appendix E).

**RECOMMENDATION: That the revised Health and Safety Policy be adopted.**

9. REVIEW OF COUNCIL COMPLAINTS PROCEDURE

The Parish Council Complaints Procedure was adopted in January 2009 and is now due for review. (Copy attached at Appendix F).

**RECOMMENDATION: That the revised complaints procedure be adopted**

10. JOINT COMMUNITIES MEETING

**TO RECEIVE** and **CONSIDER** the notes from the Joint Communities meeting held on Monday 20<sup>th</sup> June 2011 at MDM House. (Copy attached at Appendix G).

11. CHRISTMAS FAIR 2011

**TO RECEIVE** and **CONSIDER** the minutes of the Christmas Event Committee meeting held on 11<sup>th</sup> July 2011 at 6.30pm at MDM House. (Copy attached at Appendix H).

12. PARKING ON THE GREEN

**TO CONSIDER** any progress with Surrey County Council's proposals to regulate parking on the Green.

13. SURREY COUNTY COUNCIL ON STREET PARKING PROPOSALS

**TO RECEIVE** and **CONSIDER** the minutes of the Local Committee meeting held on 22<sup>nd</sup> June 2011 at which the Surrey County Council On Street Parking proposals were discussed.

14. PLANNING GROUP

**TO RECEIVE** and **CONSIDER** the minutes from the planning meeting held on Monday 4<sup>th</sup> July 2011. (Copy attached at Appendix I).

15. NEIGHBOURHOOD PLANNING

**TO RECEIVE** and **CONSIDER** a report by the Parish Clerk on a training evening organised by Guildford Borough Council on 21<sup>st</sup> June which the Clerk and Cllr Ayears attended. The likely effect of Localism Bill and in particular, the Neighbourhood Planning proposals were considered.

16. FLOODING PROBLEMS

**TO RECEIVE** and **CONSIDER** a report from Cllr Cross on the continuing flooding problems on the High Street after heavy rain.

17. S.C.C. STREET LIGHT PROGRAMME

**TO RECEIVE** and **CONSIDER** a report by Cllr Hancock on the replacement street lights in Rose Lane.

18. ENVIRONMENT – THE GREEN

**TO RECEIVE** and **CONSIDER** a report from the Parish Clerk on various ongoing matters including

- traveller incursion
- ragwort
- horse riders off the bridleway
- quotes for removing the branches of the lime tree affecting the Old Smithy
- quotes for replacement Honda mower following breakdown

**RECOMMENDATION: That**

**a) the lowest quote for trimming the branches of the lime tree affecting the roof of the Old Smithy be approved;**

**b) the purchase of a replacement Honda mower be approved.**

19. PLAYGROUND

**TO RECEIVE** and **CONSIDER** the annual playground inspection report from Rospa.

20. ALLOTMENTS

**TO RECEIVE** and **CONSIDER** a report by the Parish Clerk including a complaint about rats and improvements to the track.

21. PARISH ONLINE MAPPING SERVICE

**TO RECEIVE** and **CONSIDER** a report by the Parish Clerk on a low cost, web-based mapping tool provided by Parish Online. A free 30 day trial is available.

22. AIMS AND OBJECTIVES

To discuss the format of the informal meeting to be held on Monday 8<sup>th</sup> August 2011 at The Old Vicarage to discuss the aims and Objectives of the new council.

23. QUARTERLY BUDGET REPORT

**TO RECEIVE** and **CONSIDER** a report from the Parish Clerk comparing income and expenditure to date with the budget allocations for 2011-2012

24. SCHEDULE OF PAYMENTS

**TO RECEIVE** and **APPROVE** the schedule of accounts of accounts received and paid for the period 1<sup>st</sup> June 2011 to 30th June 2011. (To be tabled at the meeting).

25. SCHEDULE OF CHEQUES FOR APPROVAL

**TO RECEIVE** and **APPROVE** any cheques for payment as presented by the Parish Clerk.

26. ITEMS TO NOTE FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING

**TO RECEIVE** from members any items for noting for inclusion on the Agenda of a future Parish Council meeting.

27. DATE FOR NEXT MEETING

**TO NOTE** the date of the next meeting: Thursday 15<sup>th</sup> September 2011 at 7.30pm