

## RIPLEY PARISH COUNCIL

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11<sup>th</sup> November 2011

**TO: All Ripley Parish Councillors**

You are hereby summoned to attend a meeting of **RIPLEY PARISH COUNCIL** to be held at **the Church Room, Ripley Parish Church** on **Thursday 17th November 2011 at 7.30 p.m.** for the purpose of transacting the following business.

**Members of the public and press have a right and are cordially invited to be present at the meeting. There will be an opportunity to address the Council between 7.30 p.m. and 7.45 p.m.**

**Alison Jones**  
Clerk to the Council

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### AGENDA

1. APOLOGIES AND REASON FOR ABSENCE

**TO RECEIVE** any apologies for absence from Ripley Parish Council members.

2. DISCLOSURE OF INTERESTS

**TO RECEIVE** any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question.

3. MINUTES

**TO RECEIVE** and **SIGN** as a correct record the Minutes of the Ripley Parish Council meeting held on Thursday 20th October 2011. (Copy attached at Appendix A).

4. PARISH CLERK'S REPORT

**TO RECEIVE** and **CONSIDER** an oral report from the Parish Clerk on various on-going matters including:

- [highwaysinfo@surreytravel](mailto:highwaysinfo@surreytravel)
- Surrey bus review Guildford and Waverley
- Parish remuneration panel report
- Tree in layby
- Toilet refurbishment
- Conservation Area review

- Closure of Tithebarns Lane
- Surrey County Council online survey re public services
- Land adjacent to Newark Lane car park

5. CORRESPONDENCE

- An e-mail dated 28<sup>th</sup> October 2011 from the charity Majlis Ansarullah UK asking permission to hold an information stall in the parish. (Copy attached at Appendix B). The clerk has advised contacting Surrey County Council Highways.
- An e-mail dated 8<sup>th</sup> November 2011 from a resident requesting that the posts and rails near Island Cottages and Avon House be re-instated to prevent erosion of the grass.

6. CHAIRMANS REPORT

**TO RECEIVE** and **CONSIDER** an oral report from the Chairman on various matters including the meeting with planning enforcement officers held on 28<sup>th</sup> October 2011

7. 2012/13 BUDGET AND PRECEPT CALCULATION

**TO RECEIVE** and **CONSIDER** the draft budget (copy attached at Appendix D ) and a calculation of the level of precept required to support Parish Council activities during 2012/13 (copy attached at Appendix E ) considering

- the level of inflation;
- the proposal to increase reserves in order to reduce the size of the loan required in order to make a grant of £250,000 to the Village Hall Development Committee in due course;
- the need to provide the precept calculation to Guildford Borough Council at the beginning of January 2012.

**RECOMMENDATION: That**

**Either a) the draft budget and precept calculation for the financial year ended 31<sup>st</sup> March 2012 be approved with an allowance for minor adjustments as agreed by the Chairman and Parish Clerk;**

**Or b) the draft budget and precept calculation be approved at an additional meeting of the Council in December.**

8. INTERNAL AUDIT

**TO ARRANGE** a review of the council's risk assessments.

**RECOMMENDATION: That the arrangements for the review of the risk assessments be noted.**

9. STANDING ORDERS AND FINANCIAL REGULATIONS

**TO APPROVE** the revised standing orders and financial regulations which have been checked following recommendations to remove any anomalies by our internal auditor.

**RECOMMENDATION: That the revised standing orders and financial regulations be approved.**

10. MEETING DATES

**TO RECEIVE** and **CONSIDER** the following proposed council meeting dates for 2012 in

order that the Church Room at the parish church may be booked.

19th January	21st June
16 <sup>th</sup> February	19th July
15 <sup>th</sup> March	13th or 20th September?
19th April	18 <sup>th</sup> October
17 <sup>th</sup> May	15 <sup>th</sup> November

The Annual Parish Meeting must be held between 1<sup>st</sup> March and 1<sup>st</sup> June (inclusive).  
Easter is 8<sup>th</sup> April

11. AIMS AND OBJECTIVES

**TO CONSIDER** the plan to meet the list of targets arising from the discussion of council aims and objectives held in August and September. (Copy attached at Appendix F).

**RECOMMENDATION: That the action plan to carry out the targets from the aims and objectives meetings be noted.**

12. CHRISTMAS FAIR 2011

**TO RECEIVE** and **CONSIDER** the minutes of the Christmas Event Committee meeting held on 14<sup>th</sup> November 2011 at 6.00pm at the British Legion, Rose Lane. (to be tabled at the meeting)

13. PLANNING GROUP

**TO RECEIVE** and **CONSIDER** the minutes from the planning meetings held on Monday 7<sup>th</sup> November 2011 (Copies attached at Appendix G).

14. JUBILEE CELEBRATIONS

**TO RECEIVE** and **CONSIDER** a report from Cllr Wood which includes a quote for the cost of providing a Jubilee plaque for the millennium sign at the entrance to the Green

15. ENVIRONMENT – THE GREEN

**TO RECEIVE** and **CONSIDER** a report from Cllr Powell-Cullingford on the recommendations from Surrey Wildlife Trust for planting of additional trees along the edge of the milk road in order to make a hedge.

**TO CONSIDER** quotes for the purchase of 10 tons of scalpings for repairs to the playground car park.

**RECOMMENDATION: That**

- a) the Woodland Trust be approached for free trees to create a hedge along the border with the Milk Road;
- b) the quote for 10 tons of scalpings be approved.

16. PLAYGROUND

**TO RECEIVE** and **CONSIDER** a report from the parish clerk on the damage to the whirl roundabout.

17. SALT BINS

**TO CONSIDER** where to position the 3 salt bins offered by Guildford Borough as Surrey

County Council Highways policy is not to allow any bins on the Highway, pavement or verge. Only private land may be used.

18. ALLOTMENTS

**TO RECEIVE** and **CONSIDER** a report from the Parish Clerk on the allotment site.

19. BURIAL GROUND

**TO RECEIVE** and **CONSIDER** a policy regarding requests for more than 2 burial spaces by people who do not live in the parish.

**RECOMMENDATION: That the policy regarding requests for more than 2 burial spaces be approved.**

20. FINANCE GROUP

**TO APPROVE** the investment of a proportion of council reserves in a fixed rate deposit account in order to increase the level of interest received. The deposit accounts are provided by the Nat West bank and intended to meet the needs of parish and town councils.

**RECOMMENDATION: That the investment of a proportion of council reserves be deposited in a fixed rate deposit account with the Nat West Bank be approved.**

21. SECTION 137 DONATION

**TO CONSIDER** a request for a £50 donation by the Farming and Wildlife Advisory Group to support local farmers in managing the countryside. The council has the power to make a donation which is commensurate with the benefit derived to the parish under the Local Government Act 1972 s.137. (copy attached at Appendix H).

**RECOMMENDATION: That a donation of £50 be made to the Farming and wildlife Advisory Group.**

22. SCHEDULE OF PAYMENTS

**TO RECEIVE** and **APPROVE** the schedule of accounts of accounts received and paid for the period 1<sup>st</sup> October 2011 to 31<sup>st</sup> October 2011. (To be tabled at the meeting).

23. SCHEDULE OF CHEQUES FOR APPROVAL

**TO RECEIVE** and **APPROVE** any cheques for payment as presented by the Parish Clerk.

24. ITEMS TO NOTE FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING

**TO RECEIVE** from members any items for noting for inclusion on the Agenda of a future Parish Council meeting.

25. DATE FOR NEXT MEETING

**TO NOTE** the date of the next meeting: Thursday 19<sup>th</sup> January 2012 at 7.30pm in the Church Room.