



Ripley Parish Council

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MINUTES OF RIPLEY PARISH COUNCIL MEETING HELD ON THURSDAY 20th JANUARY 2011 AT 7.30PM AT RIPLEY VILLAGE ANNEX.

Present: Cllr Jennie Cliff (Chairman)
 Cllr Mike Baker
 Cllr Lianne Mealing
 Cllr Vernon Wood
 Cllr Colin Cross
 Cllr Clare Grimes

Alison Jones Clerk of the Council

Also present: 8 members of the public

Apologies: None

150/10 STATEMENTS BY THE PUBLIC

Prior to the commencement of the formal meeting, members of the public were invited to speak. The following comments were received:

a) Guildford Borough Councillor John Garrett reported that an appeal had been made against the blocking of the entrance to the land behind West End Cottages and on the enforcement action taken at Hurst Farm. We need to work as a team to tackle any issues.

RESPONSE: The Chairman thanked Cllr Garrett for his work on behalf of the parish.

b) local residents reported on the meeting held at Send on 14th January on secondary school admissions and the need for Ripley parents to be made aware of the growing pressure on secondary school places in Surrey.

RESPONSE: The Chairman thanked the residents for their efforts to raise awareness of the issues around secondary school admissions.

c) a member of the Farmers' Market Committee suggested a lockable post to be put in by the path to the playground to improve access to that part of the Green.

RESPONSE: The Chairman thanked the Farmers' Market Committee for their suggestion.

d) Surrey County Councillor Bill Barker reported that he had met with Jackie Edwards to discuss the draft proposals on parking on the Green and that filming was taking place on Wisley Airfield.

RESPONSE: The Chairman thanked Cllr Barker for his work on behalf of the parish.

e) a local businessman expressed his interest in the issues of slow broadband speed in the village.

RESPONSE: Cllr Mealing reported that 2 businesses in the village had upgraded to fibre optic cable at a cost of £1000 per month. She was trying to discover if there was any community funding available for this. The issue was the number 1 issue in the Borough Council Rural Strategy.

151/10 APOLOGIES FOR ABSENCE

There were no apologies for absence.

152/10 DISCLOSURE OF INTERESTS

Councillor Jennie Cliff declared a personal interest in Item 20 Allotments: Cllr Cliff's husband is an allotment holder.

153/10 MINUTES OF THE MEETING HELD ON THURSDAY 18th NOVEMBER 2010

The minutes of the meeting held on Thursday 18th November 2010 were received, confirmed and signed as a true and correct record by the Chairman, Councillor Jennie Cliff.

154/10 CHAIRMAN'S REPORT

Cllr Jennie Cliff offered good wishes for the New Year to members of the council and the clerk together with Councillor Barker and Councillor Garrett.

Cllr Tom Harris had tendered his resignation which had been accepted. The vacant place will be filled at the parish council elections in May. Cllr Cliff thanked Cllr Harris for his services to the parish.

Cllr Cliff and the Clerk had attended the meeting in Send on Secondary School transfer on 14th January. Parents in both Ripley and Send will need to remain vigilant to ensure that their children maintain their position regarding choice of secondary schools.

Cllr Cliff thanked all who worked hard to present a good case at the gypsy / traveller appeals which have been dismissed.

In accordance with Standing Order 20 (r) and with the agreement of the meeting, the Chairman adjourned the meeting to allow PCSO Lisa Clarke to introduce PC Karen Page who is the replacement for PC Steve Hill and to give the crime figures. These included thefts from cars and 3 fuel thefts.

The meeting resumed.

155/10 PARISH CLERK'S REPORT

The meeting received an oral report from the Clerk, (copy attached to record minutes), which included:

- Christmas tree recycling on the Green
- The satisfactory completion of the ball court on the Green
- Notice of a seminar for potential Borough or Parish Council candidates
- An invitation to visit Papercourt Sailing Club
- An update on the proposed development at White Hart Court
- The continuing consultation on the Surrey Transport Plan
- The national census on 27th March
- The clerk beginning to assemble a portfolio of evidence for the Cilca qualification.

It was **RESOLVED: That the report by the Parish Clerk be noted**

156/10 CORRESPONDENCE

The following items of correspondence was received and considered:

a) an e-mail dated 23rd November 2010 from a horse rider from Owlbrook stables asking if the parish council would consider opening up more footpaths for riders. (Copy attached to record minutes).

e-mail: ripleyparish@btconnect.com web site: www.ripleyparish.org.uk

It was **RESOLVED: That a reply be sent explaining that the council must balance the needs of all users of the Green and does not consider it appropriate to create a new bridleway.**

b) a letter dated 4th January 2011 from the Royal British Legion inviting the Council and/or individuals to organize a Poppy Party over the weekend of 10th-12th June 2011 to celebrate their 90th birthday. (Copy attached to record minutes).

In accordance with Standing Order 20 (r) and with the agreement of the meeting, the Chairman adjourned the meeting to allow a member of the Farmers' Market Committee to speak. He offered to help facilitate an activity with the British Legion at the Farmers' Market on 11th June.

The meeting resumed.

It was **RESOLVED: That the offer from the Farmers' Market be noted;**

c) an e-mail dated 10th January 2011 from PC Matt Redfern asking for confirmation of interest in the Parish VAS Scheme. Participation in the scheme will involve costs of £2625 +VAT for VAS, £950 +VAT for training (3 x 2hr sessions) for up to 12 people and costs of safety equipment including an approved ladder. VAS can only be used on the 30mph roads and must be moved every 6 weeks (Copy attached to record minutes).

In accordance with Standing Order 20 (r) and with the agreement of the meeting, the Chairman adjourned the meeting to allow a member of Speedwatch to speak. It was explained that Speedwatch had been in place for 5 years and fewer motorists were being caught now so a different approach might be useful.

The meeting resumed.

It was **RESOLVED: That the offer of VAS equipment and training be noted.**

157/10 SURREY STRATEGIC PARTNERSHIP CONFERENCE

Members received and considered the report from the Parish Clerk on the Surrey Strategic Partnership Conference held on 22nd November 2010 at Dorking Halls. (Copy attached to record minutes).

It was **RESOLVED: That the report on the Surrey Strategic Partnership Conference held on 22nd November be noted.**

158/10 ECONOMIC DEVELOPMENT WORKSHOP

Members received and considered an oral report by Cllr Mealing on the Economic Development Workshop hosted by Guildford Borough Council at Millmead, held on Monday 13th December 2010. Broadband speed was identified as the biggest issue rural businesses.

It was **RESOLVED: That the report on the Economic Development Workshop held on 13th December be noted.**

159/10 INTERNAL AUDIT

Members received and considered an interim internal audit report following a visit on 23rd November to consider risk management around the parish. (Copy attached to record minutes).

It was **RESOLVED: That**

a) the interim internal audit report be noted;

b) a meeting of the Finance group be arranged to review the effectiveness of the internal audit process.

160/10 CLEAN UP DAY

Members considered dates in March for the annual clean up of the village.

It was **RESOLVED: That the annual clean up be arranged for Saturday 19th March 2011 10.00am – 12.00pm, meeting at the village hall and advertised in Ripley and Send Matters.**

161/10 ANNUAL PARISH MEETING Thursday 10th March

Members considered the format of the Annual Parish Meeting and how to present information on the Parish Council elections in order to encourage individuals to stand for election. A draft agenda was considered. (Copy attached to record minutes).

It was **RESOLVED: That**

- a) the Annual Parish Meeting agenda be approved;**
- b) Ripley C of E Primary School be approached by Cllr Grimes for refreshments;**
- c) the session on the Parish Council elections be led by several Councillors and the clerk.**

162/10 SURREY COUNTY COUNCIL ELECTORAL REVIEW

Members received and considered a report from the Parish Clerk on progress of the Surrey County Council Electoral Review. 80 elected members is recommended. The consultation on division boundaries is now open until 3rd April. Responses should provide evidence of community identity.

It was **RESOLVED: That a letter be written by the clerk with assistance from Surrey County Councillor Bill Barker in response to the consultation on division boundaries.**

163/10 FOOTBALL CLUB - PROPOSED NEW PITCH

Members received and considered notes from Cllr Cliff on the meeting on the Green held on Friday 7th January 2011 with representatives of Surrey Wildlife Trust and the Football Club. The notes included actions for both the Football Club and the Parish Council to carry out if the project is to progress. (Copy attached to record minutes).

It was **RESOLVED: That the notes together with a covering letter be sent to the Football Club.**

164/10 CHRISTMAS EVENT

Minutes of the Christmas Event Committee meeting held on Tuesday 23rd November 2010 and Tuesday 11th January 2011 were received and considered by the members. (Copies attached to record minutes). The Chairman expressed her thanks to Chris Lee for his hard work.

It was **RESOLVED: That the minutes of the Christmas Event Committee meeting held on Thursday 23rd November and Tuesday 11th January 2011 be noted.**

165/10 VILLAGE GATEWAY SIGNS

Members considered a report from the Parish Clerk on the meeting with Andy Porter from Surrey County Council Highways held on 14th December 2010 to discuss the lack of progress with the installation of Gateway signs. The 40 mph signs had now been placed on the back of the Gateway signs on Portsmouth Road and Rose Lane as originally specified.

It was **RESOLVED: That the report on the progress with the Village Gateway signs be noted.**

166/10 PLANNING GROUP

Members received and considered the minutes of the Planning Group meeting held on Monday 29th November 2010, Monday 20th December and Monday 10th January 2011. (Copies attached to record minutes). Concern was expressed about the new illuminated sign at Anna Arthur Solicitors and other Christmas lights in shop windows.

It was **RESOLVED: That**

- a) the minutes of the Planning Group held on Monday 29th November, Monday 20th December and Monday 10th January 2011 be noted;
- b) a letter be written by the Parish Clerk to Anna Arthur Solicitors explaining that planning permission is required for illuminated signs;
- c) those businesses still displaying Christmas lights be visited by Cllr Cross.

167/10 PARKING ON THE GREEN

Members considered the draft documents supplied by Surrey County Council which will be distributed to residents to explain their proposals for regulating parking on the Green. (Copy attached to record minutes).

It was **RESOLVED: That**

- a) a letter be written to Surrey County Council requesting a meeting in order to discuss their proposals and the parish council's suggestions together;
- b) a working party be set up to prepare a response to the draft documents for the above meeting.

168/10 ENVIRONMENT GROUP – THE GREEN

Members received and considered a report from the Parish Clerk on various ongoing matters including

- Potholes in the playground parking area
- Quote to repair the post and rails at the playground parking area
- Quote to repair the post at the entrance to the overflow car park

(Copy attached to record minutes).

It was **RESOLVED: That**

- a) Terry Sapsford be appointed to repair the potholes with crushed concrete;
- b) the quote from Terry Sapsford to repair the posts and rails be accepted and a lockable post be supplied by the path to the playground to assist access on to the Green;
- c) the cost of swing gate be investigated by Cllr Wood for the entrance to the overflow car park.

169/10 PLAYGROUND

Members received and considered a report by the Parish Clerk on the repairs to the playground. The Up and Over seesaw on the cycle track had been removed following damage over the Christmas period. (Copy attached to record minutes).

It was **RESOLVED: That the report on the repairs to the playground be noted.**

170/10 ALLOTMENTS GROUP

Members received and considered a report from the Parish Clerk which included a request to erect a small polytunnel from spring 2011, a quote of £35 plus VAT for a replacement black on white sign at the gate and confirmed that the work to upgrade the water supply had begun. (Copy attached to record minutes). A letter from the Bowling Club had been received requesting a meeting.

It was **RESOLVED: That**

- a) the request for a small polytunnel be refused;
- b) the quote for the replacement Allotment sign be accepted;
- c) the commencement of the renewal of the water supply be noted;
- d) a meeting be proposed with members of the Bowling Club for Monday 24th January.

171/10 FINANCE GROUP

Members received and considered a report on the disappearance of 2 litter bins from the High Street (near the dentists and guitar shop). A quote from Guildford Borough Council was not yet available.

It was **RESOLVED: That a quote to replace one bin be obtained.**

172/10 QUARTERLY BUDGET REVIEW

Members received a report from the Parish Clerk comparing income and expenditure to date with the budget allocations for 2010/11. (Copy attached to record minutes). More income than expected had been received but only 55% of expenditure had been paid so far.

It was **RESOLVED: That the quarterly budget report be noted.**

173/10 SCHEDULE OF PAYMENTS

The schedule of accounts received and paid for from 1st November to 31st December 2010 was not available.

174/10 SCHEDULE OF CHEQUES FOR APPROVAL

The following cheques were presented by the Parish Clerk for authorisation and signing:

Cheque number	Payee details	Gross £	VAT
100706	Christmas stall refund	20.00	
100707	RJ Plumbing – Allotment tap repair	82.25	12.25
100708	Alison Jones November salary		
100709	Christmas raffle prize	250.00	
100710	Ventriloquist – Christmas Fair	35.00	
100711	Cancelled cheque		
100712	Christmas Fair expenses	189.02	13.95
100713	Father Christmas Outfit hire	31.00	
100714	Nov – Dec maintenance	533.00	
100715	GBC- Bus shelter repair	293.75	43.75
100716	GBC- Car park rent	362.50	
100717	SLCC – 2011 membership	280.00	
100718	Alison Jones December salary		
100719	PAYE/NI Oct – Dec	827.08	
100720	SMP (Playgrounds) Ltd	32569.82	4850.82
100721	Printer maintenance kit and ink	165.60	27.60
100722	RVH Dec & Jan Office rent and room hire	555.00	
100723	EDF Energy - festive lights electricity	69.02	3.29
100724	Data protection	35.00	
100725	Additional insurance re ball court and lock up	53.82	
100726	Tractor service and parts	1703.64	253.73
100727	Dec –Jan maintenance	578.00	

Accordingly the above cheques for payment were approved and signed.

175/10 ITEMS TO NOTE FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING

Gateway signs, Broadband, Business links, Parking on the Green, Bowling Club

The meeting closed at 10.00 pm.

Date:

Chairman