

## RIPLEY PARISH COUNCIL

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15<sup>th</sup> April 2011

**TO: All Ripley Parish Councillors**

You are hereby summoned to attend a meeting of **RIPLEY PARISH COUNCIL** to be held at **Ripley Village Hall Annex on Thursday 21<sup>st</sup> April 2011 at 7.30 p.m.** for the purpose of transacting the following business.

**Members of the public and press have a right and are cordially invited to be present at the meeting. There will be an opportunity to address the Council between 7.30 p.m. and 7.45 p.m.**

**Alison Jones**  
Clerk to the Council

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### AGENDA

1. APOLOGIES AND REASON FOR ABSENCE

**TO RECEIVE** any apologies for absence from Ripley Parish Council members.

2. DISCLOSURE OF INTERESTS

**TO RECEIVE** any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question.

3. MINUTES

**TO RECEIVE** and **SIGN** as a correct record the Minutes of the Ripley Parish Council meeting held on Thursday 17<sup>th</sup> March 2011. (Copy attached at Appendix A).

4. CHAIRMANS REPORT

**TO RECEIVE** and **CONSIDER** an oral report from Cllr Jennie Cliff.

5. PARISH CLERK'S REPORT

**TO RECEIVE** and **CONSIDER** an oral report from the Parish Clerk on various ongoing matters including:

- Gateway signs

- Borough Council Liaison meeting
- Communities in Control conference
- Surrey Rural Conference Wed 18<sup>th</sup> May 13.00 to 16.20 at Cranleigh Arts Centre
- Guildford in Bloom competition
- Internal audit
- Appraisal
- Complaint to SCC Local Committee
- Play rangers
- Civic Service May 15<sup>th</sup>
- Repair to playground swings

6. CORRESPONDENCE

a) a letter from the Rotary Club of Ripley and Send dated 10<sup>th</sup> March 2011 requesting permission to use the Green for the Ripley Event on Saturday 23<sup>rd</sup> July 2011. (Copy attached at Appendix B)

**RECOMMENDATION: That permission be granted for the Ripley Event to be held on Ripley Green on Saturday 23<sup>rd</sup> July.**

b) an e-mail dated 25<sup>th</sup> March 2011 describing a project arranging the group buying of heating oil and asking for information as to whether such a project would be appropriate for Ripley. (Copy attached at Appendix C).

c) an e-mail dated 6<sup>th</sup> April 2011 from Digital UK asking permission to conduct a road show in the village on Thursday 26<sup>th</sup> January 2012 to assist residents with the switch over from analogue to Digital TV which will take place in April 2012. (Copy attached at Appendix D).

7. PARISH COUNCIL ELECTIONS

**TO RECEIVE** and **CONSIDER** a report by the parish clerk on procedures and training opportunities following the parish council elections on 5<sup>th</sup> May 2012. (Copy attached at Appendix E).

8. BROADBAND SURVEY

**TO RECEIVE** and **CONSIDER** a report by Cllr Mealing on the response to the survey on Broadband speeds delivered to every home in the Parish.

9. WHITE HART COURT

**TO RECEIVE** and **CONSIDER** the notes of the informal meeting held with Steve Coggins, Regional Development Director of A2Dominion. (Copy attached at Appendix F).

10. CLEAN UP DAY

**TO RECEIVE** a report from the Parish Clerk on the Clean Up held on Saturday 19<sup>th</sup> March 2011.

11. CHRISTMAS FAIR 2011

**TO RECEIVE** and **CONSIDER** the minutes of the Christmas Event Committee meeting held on 12<sup>th</sup> April 2011 at 6.30pm at MDM House. (Copy attached at Appendix G).

12. PARKING ON THE GREEN

**TO RECEIVE** and **CONSIDER** the notes from the working group with regards to regulating parking on the Green and to **AGREE** a viewpoint as requested by Jackie Edwards of Surrey County Council. Only 200 sq metres of the Green may be deregistered and available for parking in addition to the existing car parks. (Copy attached at Appendix H).

**TO CONSIDER** whether to investigate the possibility of registering the land by Newark Lane car park (3 ft by 300ft approx) in the name of the Parish Council with a view to offering it as Exchange land so that more of the Green may be deregistered to allow parking.

**RECOMMENDATION: That**

- a) the agreed viewpoint re regulation of parking on the Green be forwarded to Surrey County Council;
- b) the possibility of registering the land at Newark Lane car park be investigated further by the Parish Clerk.

13. PLANNING GROUP

**TO RECEIVE** and **CONSIDER** the minutes from the planning meeting held on Monday 11<sup>th</sup> April 2011 (Copy attached at Appendix I).

14. ENVIRONMENT GROUP – THE GREEN

**TO RECEIVE** and **CONSIDER** a report from the Parish Clerk on various ongoing matters including

- posts and rails
- mowing of the cricket and football pitches
- tarmac by Petersham Cottages
- padlocks

**RECOMMENDATION: That the report by the Parish Clerk be noted**

15. ALLOTMENTS GROUP

**TO RECEIVE** and **CONSIDER** a report by the Parish Clerk on the allotment waiting list and teething problems with the new water supply

16. 2010/11 BUDGET REVIEW.

**TO RECEIVE** and **CONSIDER** a report from the Parish Clerk comparing income and expenditure for the financial year to 31<sup>st</sup> March 2011 with the budget allocations for 2010/11.

**RECOMMENDATION: That the 2010/11 Budget Review be noted.**

17. INSURANCE

**TO APPROVE** the insurance renewal for the council tractor. The Commercial Motor renewal quote from Allianz is £479.12. A Farm Motor policy quote for £149.46 has been obtained through Came and Company (Equity Red Star Insurance).

**TO CONSIDER** an offer from Came and Company for 4 months free insurance in return for a further year on the long term contract. The contract will expire in October 2014

instead of June 2013 for no extra cost.

**RECOMMENDATION: That**

- a) the lowest quote for the insurance of the council tractor be approved;
- b) the offer from Came and Company for 4 months free insurance be accepted / rejected.

18. FINANCE GROUP

**TO RECEIVE** and **CONSIDER** a report from Mike Baker on the cost of a replacement computer with appropriate software for the council office.

**TO CONSIDER** a request by Guildford Borough Council to pay the burial ground business rates by direct debit.

**RECOMMENDATION: That**

- a) the quote for a replacement computer and the necessary software be approved;
- b) the request to pay the business rates on the burial ground by direct debit be approved.

19. SECTION 137 DONATION

**TO CONSIDER** a request for a donation from Surrey Air Ambulance to support the Helicopter Emergency Medical Service which benefits communities in Surrey. Under section 137 the donation must be of benefit to the parish and in proportion to that benefit up to a maximum of £6.15 per elector per year.

**RECOMMENDATION: That a donation of £..... be approved for Surrey Air Ambulance**

20. SCHEDULE OF PAYMENTS

**TO RECEIVE** and **APPROVE** the schedule of accounts of accounts received and paid for the period 1<sup>st</sup> March 2011 to 31<sup>st</sup> March 2011. (To be tabled at the meeting).

21. SCHEDULE OF CHEQUES FOR APPROVAL

**TO RECEIVE** and **APPROVE** any cheques for payment as presented by the Parish Clerk.

22. ITEMS TO NOTE FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING

**TO RECEIVE** from members any items for noting for inclusion on the Agenda of a future Parish Council meeting.

23. DATE FOR NEXT MEETING

**TO NOTE** the date of the next meeting: Thursday 19<sup>th</sup> May 2011 at 7.30pm